

STUDENT FRIENDLY REMEDIAL ACTION POLICY 2022-23

A: HOMEWORK LAPSES (Failure to submit home work within the cut off time)

*PARENTS MUST ENSURE THAT THEIR CHILD DOES HOME WORK AND SUBMIT ON TIME

A(1) - Year 2, 3 & 4- Student will lose the particular homework mark for the subject every time.

A (2) - Year 5 and above-

Sequence in a Term (subject wise)	Action	Impact on Homework mark	Remarks
1st Time in a Term	Written Note in the Planner	Lose full mark of the particular Home work	Send SMS, Notification and email.
2nd Time in a Term	Written warning	Lose full mark of the particular Home work	Send SMS, Notification and email.
3rd Time in a Term	Student will not be allowed - to attend Activity lessons - goes on field trips; - to participate in ECA and any competitions for next 21 calendar days.	Lose full mark of the particular Home work	Send SMS, Notification and email. Parent has to come for a meeting with the teacher & PRO
4th Time and above in a Term	a) Student will be suspended for next three academic days. b) Student will not be allowed - to attend Activity lessons - goes on field trips; - to participate in ECA and any competitions for next 21 calendar days.	Student will lose full mark of the particular Home work	Send SMS, Notification and email. Parent has to come for a meeting with the teacher, AC & PRO. If parents fail to come for meeting student will not be allowed to Re- register for next academic year.

B: BEHAVIOUR ISSUES (From Year 2 to 10)

Sequence in a Term	Action	Impact on Behavior marks	Remarks
1st Time in a Term	a. Student has to attend Remedial class during the period of issue. b. Student has to do Remedial class work in the Counsellor room. c. Student will not be allowed to attend- (i) Activity classes including enrichment classes; (ii) goes on field trips; (iii) participate in ECA and (iv) any competitions for next 21 calendar days.	(a) Student will lose 5 out of 25 marks in the behavior mark of the subject in which student misbehaved. (b) Any incident happened outside class room or during activity period, student will lose 5 out of 25 marks in the behavior marks in all subjects in Section A & B.	SMS , email and notification will be sent.
2nd Time in a Term (not per subject)	a. Student has to attend Remedial class during the period of issue. b. Student has to do Remedial class work in the Counselors room. c. Student will be suspended for THREE days from the next day. d. Student will not be allowed to attend- (i) Activity classes including enrichment classes; (ii) goes on field trips; (iii) participate in ECA and (iv) any competitions for next 21 calendar days. e. Student may not be given Re registration for the next academic year.	(a) Student will lose 15 out of 25 marks in the behavior mark of the subject in which student misbehaved. (b) Any incident happened outside class room or during activity period, student will lose 15 out of 25 behavior marks in all subjects.	SMS, email and notification will be sent to parents. Parent has to come to school for a meeting with Teacher, PRO and Principal.
3rd Time in a Term (not per subject)	a. Student will be expelled from school for the Term and allow to write only the end of Term Exam. b. Student will be black listed for Re Registration for the next academic year.	Student will lose full behavior marks in all subjects.	SMS, email and notification will be sent to parents. Parent has to come to school to meet Principal.

THOSE WHO HAD TWO OR MORE BEHAVIOR ISSUES IN TERM 1

Sequence in a Term	Action	Impact on Behavior marks	Remarks
1st Time in Term 2 (not per subject)	a. Student has to attend Remedial class during the period of issue. b. Student has to do Remedial class work in the Counselors room. c. Student will be suspended for THREE days from the next day. d. Student will not be allowed to attend- (i) Activity classes including enrichment classes; (ii) goes on field trips; (iii) participate in ECA and (v) any competitions for next 21 calendar days. e. Student may not be given Re registration for the next academic year.	(a) Student will lose 15 out of 25 marks in the behavior mark of the subject in which student misbehaved. (b) Any incident happened outside class room or during activity period, student will lose 15 out of 25 behavior marks in all subjects.	SMS, email and notification will be sent to parents. Parent has to come to school for a meeting with Teacher, PRO and Principal.
2nd Time in Term 2 (not per subject)	(i) Student will be expelled from school for the Term and allow to write only the end of Term Exam. (ii) Student will be black listed for Re Registration for the next academic year.	Student will lose full behavior marks in all subjects.	SMS, email and notification will be sent to parents. Parent has to come to school to meet Principal.

THOSE WHO HAD 3 OR MORE BEHAVIOR ISSUES IN TERM 1 & 2 TOGETHER.

Sequence in a Term	Action	Impact on Behavior marks	Remarks
1st Time in Term 3 (not per subject)	(i) Student will be expelled from school for the Term and allow to write only the end of Term Exam. (ii) Student will be black listed for Re Registration for the next academic year.	Student will lose full behavior marks in all subjects.	SMS, email and notification will be sent to parents. Parent has to come to school to meet Principal.

C: BEHAVIOUR ISSUES (YEAR 11 to 13)

Sequence in a Year	Action	Impact on Behavior marks	Remarks
1st Time	<p>a. Student has to attend Remedial class during the period of issue.</p> <p>b. Student has to do Remedial class work in the Counsellor room.</p> <p>c. Student will not be allowed to attend-</p> <ul style="list-style-type: none"> (i) Activity classes including enrichment classes; (ii) goes on field trips; (iii) participate in ECA and (v) any competitions <p>for next 21 calendar days.</p>	<p>(a) Student will lose 5 out of 25 marks in the behavior mark of the subject in which student misbehaved.</p> <p>(b) Any incident happened outside class room or during activity period, student will lose 5 out of 25 marks in the behavior marks in all subjects in Section A & B.</p>	SMS , email and notification will be sent.
2nd Time	<p>a. Student has to attend Remedial class during the period of issue.</p> <p>b. Student has to do Remedial class work in the Counselors room.</p> <p>c. Student will be suspended for THREE days from the next day.</p> <p>d. Student will not be allowed to attend-</p> <ul style="list-style-type: none"> (i) Activity classes including enrichment classes; (ii) goes on field trips; (iii) participate in ECA and (iv) any competitions <p>for next 21 calendar days.</p> <p>e. Student may not be given Re registration for the next academic year.</p>	<p>(a) Student will lose 15 out of 25 marks in the behavior mark of the subject in which student misbehaved.</p> <p>(b) Any incident happened outside class room or during activity period, student will lose 15 out of 25 behavior marks in all subjects.</p>	<p>SMS, email and notification will be sent to parents.</p> <p>Parent has to come to school for a meeting with Teacher, PRO and Principal.</p>
3rd Time	<p>a. Student will be expelled from school for the Year and allow to write only the Mock Exam.</p> <p>b. Student will be black listed for Re Registration in coming years.</p>	Student will lose full behavior marks in all subjects.	<p>SMS, email and notification will be sent to parents.</p> <p>Parent has to come to school to meet Principal.</p>

D: STUDENTS WITHOUT SCHOOL UNIFORM & ID CARD

Student will not be allowed to attend school without proper school uniform and ID Card.

E: REMEDIAL SYSTEM - STUDENTS NOT IN PE UNIFORM

- Students who do not have proper flat sports shoes (non-marking shoes without studs) are not allowed to enter the sports hall or to participate in PE activities.
- Students who do not wear the proper PE uniform are not allowed to enter the sports hall or to participate in PE activities.
- Students who do not have their school ID will not be allowed inside sports hall, Gym or in PE activities.
- All students as mentioned above without PE uniform and flat shoes during PE lessons will be sent to detention room through PRO during the period and can't attend Activity classes, field trip or any ECA activities for next 21 days.

Changes in the Remedial System:

- (a) Students who has red card issue must be brought to the RCC office first by the PRO. RCC will prepare the Complaint form and give to the PRO. On receipt of this form, PRO will take the student to his office and remedial procedures will be initiated as per the School Policy 28.
- (b) If any Remedial cases sent by teachers using Red Card can be decided as 'the student not guilty' by the Principal only in the presence of QC. In such cases QC will meet the concerned teacher in the presence of PRO and explain the reasons why the student is declared as not guilty. Minutes should be prepared and filed in the staff's file maintain by the QC.