

# **STUDENT FRIENDLY REMEDIAL ACTION POLICY**

A: HOMEWORK LAPSES

**(Failure to submit homework within the cut off time)**

**\*PARENTS MUST ENSURE THAT THEIR CHILD  
DOES HOME WORK AND SUBMIT ON  
TIME**

A. (1) - Year 2, 3 & 4- Student will lose the particular homework mark for the subject every time.

A. (2) - Year 5 and above-

Sequence in a Term ( subject wise)	Action	Impact on Homework mark	Remarks
<b>1<sup>st</sup> Time in a Term</b>	Written Note to the parent through ETH Communication portal	Lose full mark of the particular Home work	Send SMS, Notification and email.
<b>2<sup>nd</sup> Time in a Term</b>	Written warning through ETH Communication portal	Lose full mark of the particular Home work	Send SMS, Notification and email.
<b>3<sup>rd</sup> Time in a Term</b>	Student will not be allowed - to attend Activity lessons - go on field trips; - to participate in ECA and any competitions  for next 21 calendar days.	Lose full mark of the particular Home work	Send SMS, Notification and email. Parent has to come for a meeting with the teacher & PRO
<b>4<sup>th</sup> Time and above in a Term</b>	a) Student will be suspended for next three academic days. b) Student will not be allowed - to attend Activity classes - goes on field trips; - to participate in ECA and any competitions for next 21 calendar days.	Student will lose full mark of the particular Home work	Send SMS, Notification and email. Parent has to come for a meeting with the teacher, AC & PRO. If parents fail to come for meeting student will not be allowed to Re- register for next academic year.

## **BEHAVIOUR ISSUES (From Year 2 and above)**

### **REMEDIAL POLICY-BEHAVIOUR ISSUES INSIDE CLASS DURING TEACHING**

<b>Term 1</b>		
<b>SEQUENCE</b>	<b>PUNISHMENT</b>	<b>EFFECT IN BEHAVIOUR MARKS</b>
1 <sup>st</sup> Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room.	Lose 5 marks of Behaviour marks of the concerned subject.
2 <sup>nd</sup> Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities & 3 Days suspension. Student has to do remedial class work in Counsellor room.	Lose 15 marks of Behaviour marks of the concerned subject
3 <sup>rd</sup> Incident	Out for Term and student can attend only Term End Examination	Lose full marks of Behaviour marks of all subjects

<b>Term 2 &amp; 3</b>		
<b>1 INCIDENT BEFORE</b>		
<b>SEQUENCE</b>	<b>PUNISHMENT</b>	<b>EFFECT IN BEHAVIOUR MARKS</b>
1 <sup>st</sup> Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room.	Lose 5 +2 (=7) marks of Behaviour marks of the concerned subject.
2 <sup>nd</sup> Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities & 3 Days suspension. Student has to do remedial class work in Counsellor room.	Lose 15 +2 (=17) marks of Behaviour marks of the concerned subject
3 <sup>rd</sup> Incident	Out for Term and student can attend only Term End Examination	Lose full marks of Behaviour marks of all subjects

<b>2 INCIDENTS BEFORE</b>		
<b>SEQUENCE</b>	<b>PUNISHMENT</b>	<b>EFFECT IN BEHAVIOUR MARKS</b>
1 <sup>st</sup> Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities & 3 Days suspension. Student has to do remedial class work in Counsellor room.	Lose 5+ 4 (=9) marks of Behaviour marks of the concerned subject.
2nd Incident	Out for Term and student can attend only Term End Examination	Lose 15+4 (=19 ) marks of Behaviour marks of the concerned subject
<b>3 &amp; MORE INCIDENTS BEFORE</b>		
<b>SEQUENCE</b>	<b>REMEDIAL ACTION</b>	<b>EFFECT IN BEHAVIOUR MARKS</b>
1 <sup>st</sup> Incident	Out for Term and student can attend only Term End Examination	Lose 5 + ( 2 x no of times student has incidents before during the current academic year) marks subject

**REMEDIAL POLICY-BEHAVIOUR ISSUES IN ACTIVITY CLASSES, OUTSIDE & INSIDE CLASS DURING BREAK TIME**

**TERM 1**

<b>SEQUENCE</b>	<b>REMEDIAL ACTION</b>
1st Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities. Student has to do remedial class work in the Counsellor room. Warning will be given through e communication in portal. Lose 5 marks of behaviour marks of all subjects.
2nd Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room. One day Suspension on the next day. Lose 15 marks of behaviour marks of all subjects.
3rd Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room. Three day's Suspension from the next day. Lose full marks of behaviour marks of all subjects.
4th Incident	Out for Term and student can attend only Term End Examination. Lose full marks of behaviour marks of all subjects.

**TERM 2 & 3**

<b>1 INCIDENT BEFORE</b>	
<b>SEQUENCE</b>	<b>REMEDIAL ACTION</b>
Ist Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room. Warning will be given through the Planner. <b>Lose 5 +2 (=7) marks of Behaviour marks of all subjects.</b>
2nd Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities & 3 Days suspension. Student has to do remedial class work in Counsellor room. One day suspension. <b>Lose 15 +2 (=17) marks of Behaviour marks of all subjects.</b>
3rd Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room. Three day's Suspension from the next day. <b>Lose full marks of Behaviour marks of all subjects.</b>
4th Incident	Out for Term and student can attend only Term End Examination. <b>Lose full marks of Behaviour marks of all subjects.</b>
<b>2 INCIDENTS BEFORE</b>	
<b>SEQUENCE</b>	<b>REMEDIAL ACTION</b>
Ist Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities & 3 Days suspension. Student has to do remedial class work in Counsellor room. One day suspension. <b>Lose 5+ 4 (=9) marks of Behaviour marks of all subjects.</b>
2nd Incident	21 days' exclusion from the Activity classes, Field Trip & other Extra Curricular Activities. Student has to do remedial class work in Counsellor room. Three day's Suspension from the next day. <b>Lose 15+4 (=19) marks of Behaviour marks of all subjects.</b>
3rd Incident	Out for Term and student can attend only Term End Examination. <b>Lose full marks of Behaviour marks of all subjects.</b>
<b>3 INCIDENTS BEFORE</b>	
<b>SEQUENCE</b>	<b>REMEDIAL ACTION</b>
Ist Incident	21 days' exclusion from the Activity classes, Field Trip & any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room. Three day's Suspension from the next day. <b>Lose 15 + ( 2 x no of times student has incidents before during the current academic year) marks subject.</b>
2nd Incident	Out for Term and student can attend only Term End Examination. <b>Lose full marks of Behaviour marks of all subjects.</b>
<b>4 or MORE INCIDENTS BEFORE</b>	
<b>SEQUENCE</b>	<b>REMEDIAL ACTION</b>
Ist incident	Out for Term and student can attend only Term End Examination. <b>Student will lose full behaviour marks for all subjects.</b>

## **C: STUDENTS WITHOUT SCHOOL UNIFORM & ID CARD**

Student will not be allowed to attend school without proper school uniform and ID Card.

## **D: REMEDIAL SYSTEM - STUDENTS NOT IN PE UNIFORM**

Students who do not have proper flat sports shoes (non-marking shoes without studs) are not allowed to enter the sports hall or to participate in PE activities.

Students who do not wear the proper PE uniform are not allowed to enter the sports hall or to participate in PE activities.

Students who do not have their school ID will not be allowed inside sports hall, Gym or in PE activities.

All students as mentioned above without PE uniform and flat shoes during PE lessons will be sent to detention room through PRO during the period and can't attend PE, Art, Music classes for next 21 days.