

STUDENT FRIENDLY REMEDIAL ACTION POLICY 2023-2024

A: HOMEWORK LAPSES

(Failure to submit homework within the cut off time)

***PARENTS MUST ENSURE THAT THEIR CHILD DOES HOME WORK AND SUBMIT ON TIME**

A. (1) - Year 2, 3 & 4- Student will lose the particular homework mark for the subject every time.

A. (2) - Year 5 and above-

Sequence in a Term (subject wise)	Action	Impact on Homework mark	Remarks
1st Time in a Term	Written Note parents through e communication in Portal	Lose full mark of the particular Homework	Send SMS, email and notification to parent.
2nd Time in a Term	Written warning to parents through e communication in Portal	Lose full mark of the particular Homework	Send SMS, email and notification to parent.
3rd Time in a Term	The student will not be allowed to attend any of the Activity classes; goes on field trips; participate in ECA and any competitions for the next 21 calendar days.	Lose full mark of the particular Homework	Send SMS, email and notification to parent. Parent has to come for a meeting with the teacher & PRO
4th Time and above in a Term	a) The student will be suspended for the next three academic days. b) The student will not be allowed to attend any activity classes; goes on field trips; participate in ECA and any competitions for next 21 calendar days.	The student will lose full mark of the particular Homework.	Parent has to come for a meeting with the teacher, AC & PRO. If parents fail to come for meeting student will not be allowed to Re-register for the next academic year.

BEHAVIOUR ISSUES (From Year 2 and above)

REMEDIAL POLICY-BEHAVIOUR ISSUES INSIDE CLASS DURING TEACHING

Term 1		
SEQUENCE	PUNISHMENT	EFFECT IN BEHAVIOUR MARKS
1st Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room.	Lose 5 marks of Behaviour marks of the concerned subject.
2nd Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities & 3 Days suspension. Student has to do remedial class work in Counsellor room.	Lose 15 marks of Behaviour marks of the concerned subject
3rd Incident	Out for Term and student can attend only Term End Examination	Lose full marks of Behaviour marks of all subjects
Term 2 & 3		
1 INCIDENT BEFORE		
SEQUENCE	PUNISHMENT	EFFECT IN BEHAVIOUR MARKS
1st Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room.	Lose 5 +2 (=7) marks of Behaviour marks of the concerned subject.
2nd incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities & 3 Days suspension. Student has to do remedial class work in Counsellor room.	Lose 15 +2 (=17) marks of Behaviour marks of the concerned subject
3rd Incident	Out for Term and student can attend only Term End Examination	Lose full marks of Behaviour marks of all subjects

2 INCIDENTS BEFORE		
SEQUENCE	PUNISHMENT	EFFECT IN BEHAVIOUR MARKS
1 st Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities & 3 Days suspension. Student has to do remedial class work in Counsellor room.	Lose 5+ 4 (=9) marks of Behaviour marks of the concerned subject.
2nd Incident	Out for Term and student can attend only Term End Examination	Lose 15+4 (=19) marks of Behaviour marks of the concerned subject
3 & MORE INCIDENTS BEFORE		
SEQUENCE	REMEDIAL ACTION	EFFECT IN BEHAVIOUR MARKS
1 st Incident	Out for Term and student can attend only Term End Examination	Lose 5 + (2 x no of times student has incidents before during the current academic year) marks subject

REMEDIAL POLICY-BEHAVIOUR ISSUES IN ACTIVITY CLASSES, OUTSIDE & INSIDE CLASS

DURING BREAK TIME

TERM 1

SEQUENCE	REMEDIAL ACTION
1 st Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room. Warning will be given through e communication in Portal. Lose 5 marks of Behaviour marks in all subjects.
2nd Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room. One-day Suspension on the next day. Lose 15 marks of Behaviour marks of all subject

3rd Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room. Three day's Suspension from the next day. Lose full marks of Behaviour marks of all subjects
4th Incident	Out for Term and student can attend only Term End Examination. Lose full marks of Behaviour marks of all subjects
TERM 2 & 3	
1 INCIDENT BEFORE	
SEQUENCE	REMEDIAL ACTION
1st Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room. Warning will be given through the Planner. Lose 5 + 2 (=7) marks of Behaviour marks of all subjects
2nd Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room. One-day suspension. Lose 15 + 2 (=17) marks of Behaviour marks of all subjects
3rd Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room. Three day's Suspension from the next day. Lose full marks of Behaviour marks of all subjects
4th Incident	Out for Term and student can attend only Term End Examination. Lose full marks of Behaviour marks of all subjects
2 INCIDENTS BEFORE	
SEQUENCE	REMEDIAL ACTION
1st Incident	21 days' exclusion from the Activity classes, Field Trip and any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room. One-day suspension. Lose 5 + 4 (=9) marks of Behaviour marks of all subjects.
2nd Incident	21 days' exclusion from the Activity classes, Field Trip & other Extra Curricular Activities. Student has to do remedial class work in Counsellor room. Three day's Suspension from the next day. Lose 15 + 4 (=19) marks of Behaviour marks of all subjects
3rd Incident	Out for Term and student can attend only Term End Examination. Lose full marks of Behaviour marks of all subjects
3 INCIDENTS BEFORE	
SEQUENCE	REMEDIAL ACTION
1st Incident	21 days' exclusion from the Activity classes, Field Trip & any other Extra Curricular Activities. Student has to do remedial class work in Counsellor room. Three day's Suspension from the next day. Lose 15 + (2 x no of times student has incidents before during the current academic year) marks subject

2nd Incident	Out for Term and student can attend only Term End Examination. Lose full marks of Behaviour marks of all subjects
4 or MORE INCIDENTS BEFORE	
SEQUENCE	REMEDIAL ACTION
1st incident	Out for Term and student can attend only Term End Examination. Student will lose full behaviour marks for all subjects

C: STUDENTS WITHOUT SCHOOL UNIFORM & ID CARD

Student will not be allowed to attend school without proper school uniform and ID Card.

D: REMEDIAL SYSTEM - STUDENTS NOT IN PE UNIFORM

- Students who do not have proper flat sports shoes (non-marking shoes without studs) are not allowed to enter the sports hall or to participate in PE activities.
- Students who do not wear the proper PE uniform are not allowed to enter the sports hall or to participate in PE activities.
- Students who do not have their school ID will not be allowed inside sports hall, Gym or in PE activities.
- All students as mentioned above without PE uniform and flat shoes during PE lessons will be sent to Remedial classroom through PRO during the period and can't attend Activity classes, field trip or any activities for next 21 days.